

Minutes of the Extra Ordinary Meeting held on 29 January 2019 in Hutton le Hole Village Hall

Present Cllrs H Pettiford (Chair), S Bentley, R Strickland, D Dangerfield

- 1) Apologies were received from Cllr Shephard.
- 2) There were no dispensation requests or declarations of interest under the Members Code of Conduct.
- 3) The minutes of the meeting held on 18 December 2018 were approved.
- 4) There were no matters arising from the minutes not covered elsewhere on the agenda.
- 5) Public Session - No members of the public were present.
- 6) The Council resolved that Members of the press and public be excluded from the meeting for Agenda Item 7 as the Council considered publicity would be prejudicial to the public interest given the confidential nature of the business to be transacted.
Public Bodies (Admissions to Meetings) Act 1960.

7) Employment related matters:

- a. Councillors received from the Chair the applications made thus far for the position of Clerk and RFO to the Council noting that the closing date was 31 January. Consideration of the applications took into account skills, knowledge and experience against the criteria specified for the post. After individual consideration of the applications each councillor ranked the applicants. Following discussion by the council, based on the results, applicants to invite for interview were selected. It was resolved to appoint Cllrs H Pettiford, S Bentley and D Dangerfield as the interview panel. It was resolved that the Chair communicate the Council's decision to all applicants after the closing date of 31 January if, in the interim, no further applications were received that would necessitate a further meeting of the Council.
- b. The Chair reported that the Council was now in possession of HMRC details for Ms Brown and thereby able to make the final salary payment and holiday entitlement due to complete its obligations as per the contract. It was resolved to issue a cheque for the net amount as per pay slip and this to be sent to Ms Brown with covering letter by registered post. It was also resolved to issue a cheque to HMRC to cover Tax payable.
- c. It was reported that to date no response had been received to requests regarding the return of documents belonging to the Council. It was resolved to enclose a list with the cheque and letter noted at 7b.
- d. The Chair reported her enquiries, as per minute 9e, 18/12/2018, regarding management of the payroll on the appointment of a new clerk. After consideration by the council it was resolved to engage the services of Moore Stephens, Kirkbymoorside. The Chair was authorised to convey the decision to the company and make the necessary arrangements when a new clerk was appointed.

8) The Council had been unable to comment on the revised scheme NYM/2018/0745/FL for Chapel Cottage Annexe replacement garage doors as no meeting had been held within the required timeframe.

9) No decisions had been made by NYMNPA or NYCC in respect of the village since the previous meeting.

10) Village

- a. Cllr Bentley reported that during December fencing had been primed in readiness for repairs to southern area before painting this year. Moles continued to be a problem despite best efforts to keep them under control.
- b. There were no comments received on work completed in December. A request was received for the lid of the bee-hive bin to the north of Lavington Junction to be replaced.

11) Financial Matters

a) The Council received and agreed the update in respect of funds held and money movement since the meeting held on 18/1/2019.

b) The Council agreed to the payment of cheques according to the list provided.

Cheques:

Ms Brown & HMRC - undisclosed as per Financial Regulation 7.4.

P & A Gospel - £336

12)

The Council resolved that the Chair was to respond to the email received from Stuart Nelson to add its support to a proposed meeting with K Hollinrake MP and EE to discuss mobile phone coverage in our area.

13)

- a. The Chair reported that contact had been made with the owners of Beck Garth regarding a tree that had fallen across the beck and had been assured that it would be removed.
- b. The Chair reported that in the absence of a clerk arrangements had been made with Jo Dodgson at RDC for election information to be sent to her home address.

14)

No date was set for the next meeting.