

1. Apologies were received from Cllr Dangerfield.
2. There were no dispensation requests or declarations of interest under the Members Code of Conduct.
3. The Council Resolved that Members of the press and public be excluded from the meeting for Agenda Items 4a & 4b as the Council considered publicity would be prejudicial to the public interest given the confidential nature of the business to be transacted.
Public Bodies (Admissions to Meetings) Act 1960.
4. Employment related matters.
 - a) **RESOLVED** that the council note and confirm the resignation of Ms Brown as clerk to Hutton le Hole Parish from 5 November 2018.
 - b) **RESOLVED** that the council approves a final payment to Ms Brown for, notice period and all outstanding annual leave; this payment will be authorised when all HMRC related access details for the Hutton le Hole Parish Council account have been provided to the council.
 - c) The Council discussed the recruitment and advertising for the position of clerk to Hutton le Hole Parish Council. The content of the advert was agreed. Placement to be in notice boards, through YLCA and on the website.
5. Public Session - no members of the public were present.
6. The minutes of the meeting held on 6 November 2018 were approved.
7. There were no matters arising from the minutes not covered elsewhere on the agenda.
8. No planning applications from NYMNPA had been received since the previous meeting.
Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design and Patents Act 1988. Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.
9. No decisions had been made by NYPNMA and NYCC in respect of the village since the previous meeting.

10.VILLAGE

a. Cllr Bentley reported that the caretaker had, and was continuing to trim the banks. Drain clearing, including those at Ox Close had been attended to along with mole control. Litter appeared to be on the increase - notably on the road to Kirkbymoorside. Fencing scheduled for painting in 2019 is to be checked for any repairs.

b) There were no comments or requests from councillors regarding work completed in November or requests for specific items during December.

11. FINANCIAL MATTERS

a) The Council received and agreed the update in respect of funds held and money movement since the meeting held on 6 November.

b) The Council reviewed and agreed the insurance provider from the quotes presented for 2018/19.

c) The Council agreed to the payment of cheques according to the list provided.

12. The Council agreed to adopt the Record Management Policy, Disciplinary Policy and Grievance Policy that had been circulated for consideration prior to the meeting.

13. Cllr Strickland reported that he and 2 members of the Court Leet have made arrangements to look at the areas of Common Land where damage has occurred and report to the Council.

14. There were no questions to, or further information from, the Chairman.

15. The date of the next meeting arranged for 18 December 2018.