

Minutes for the Ordinary Meeting held at The Village Hall, Hutton le Hole on Tuesday 10 July 2018 at 7:30pm

Present Cllrs Pettiford (Chairman), Bentley, Dangerfield, Shephard and Strickland

Also present S Brown (Clerk)

1. There were no apologies for absence
2. There were no Declarations of Interest in items on the agenda
3. There were no members of the public present
4. The minutes of the meetings of the 6 June 2018 were approved
5. There were no matters arising from the meeting 6 June 2018 not covered elsewhere on the agenda
6. Cllr Bentley was appointed as the Caretaker Coordinator for the next year.

Proposed Cllr Strickland Seconded Cllr Pettiford

7. The Council noted that no planning applications have been received from NYMNPA since the previous meeting at the date of publication of the agenda

Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design and Patents Act 1988. Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.

The Council noted that no additional planning information and decisions have been made in respect of the village since the last quorate meeting by NYCC and NYMNPA

8. Village

- a) The Council received the general report of the caretaking services noting that grass cutting is ongoing and painting.

Cllr Pettiford noted that the Caretaker is 32 hours down and noted that a receipt of quote for Wells Cottage has been included on this item – the Council agreed that the Wells Cottage job be included on the caretaker hours.

- b) Councillors requested that due to issues with ongoing temperature and grass growth a request to concentrate on painting be made.
- c) The Council discussed the tenders received at the previous meeting. After considering the applications received it the Council decided that a retender process should take place with a closing date of 20 August 2018.

The Clerk was asked to amend the tender pack and ensure that notices were placed in public notice boards.

- d) Cllr Bentley reported that he had received a quote from the Mr Gospel of £110 including materials for work to be done at Well Cottage

- e) To consider expanding the advertising of the request for a quote for the work required (including fully identifying the work required to ensure complete quote definition) – item d removes this obligation
- f) To agree a date for the annual risk assessment and note Cllrs and members in attendance. Deferred

Subsequent to the meeting the Chairman met with the Clerk and conducted the Risk Assessment

9 Consultations, Procedures and Training

- a) The Council received and agreed the Records Management Policy based on the NALC template
- b) The Council received the chart of procedural review of documents and noted the progress of each document

10 To consider financial matters

- a) The Council received financial statements in respect of funds held and money movement since the start of the financial year
- b) The Council agreed the payment of cheques according to the list provided noting that payments this month will be processed by bank transfer with agreement of Council
- c) To consider the application for a .gov.uk website as per YLCA advice or the purchase of a “standard” domain name to progress the purchase of the website - deferred

11 The Council received information from Councillors and Clerk including correspondence received noting the supporting documents on the website and the Danby Castle Joint Area Parish Forum agenda.

12 A member of the public has informed Cllr Bentley that the proceeds from the annual raffle attended by visitors to his business will be passed to the defibrillator fund. The Council conveyed thanks for the support of this appeal being managed by Ryedale Folk Museum.

13 To consider the date of the next meeting as 4 September 2018