

Minutes

for the Ordinary Meeting held at The Village Hall, Hutton le Hole on Tuesday 3 April 2018 at 7:30pm

Present; Cllrs Pettiford (Chair), Bentley, Dangerfield Shephard and Strickland

Also present; S Brown (Clerk)

1. Apologies for absence were received from Cllr Strickland
2. There were no declarations of Interest in items on the agenda
3. No members of the public were present
4. The Council approved minutes of the meeting of the 7 February 2018 noting that the meeting scheduled for March was cancelled due to being inquorate.
5. There were no matters arising from the meeting 7 February 2018 not covered elsewhere on the agenda
6. The Council considered planning applications received from NYMNPA since the previous meeting at the date of publication

[NYM/2018/0128/LB](#) Listed Building consent for works to boundary stone posts and iron fencing, construction of section of boundary wall, re-laying of flag stones, removal of handrails and replacement with wrought iron fencing and gates together with installation of replacement front door and cellar cover doors. Hammer and Hand

The Council had no object to the application but noted that access paths on common land should be retained as per current layout (size and shape)

Should an application be recorded the detail is made by the authority pursuant to section 47 of the Copyright, Design and Patents Act 1988. Permission has been received from the relevant planning authority to share the information contained solely for the purpose of the consultation.

7. To receive information and decisions made in respect of the village since the last quorate meeting by NYCC and NYMNPA

No information outstanding

8. Village

- a) The Council received the general report of the caretaking services noting that the no waiting signs will be installed and moles are invading rapidly. Cllr Bentley advised that 50hrs for April. Cllr Bentley also requested that payments to the Caretaker be considered when reviewing the tender document.
- b) The Council received requests for specific items of caretaking to take place during the next month. Cllr Pettiford passed to Cllr Bentley information for analysis of Caretaker hours. A request to clear areas where yellow lines exist to ensure the parking restriction notices/areas are evident. Some jobs since the risk assessment in March last year have not been completed and a review should take place in the near future.

Greengate Cottage – a Black Ash track has been laid to the property from Main Street. The Clerk was asked to advise the Manor of Spaunton and Parks regarding this matter.

It was also brought to the attention of Council that damage to the verge at Westside Road occurred – the Clerk was asked to contact Ryedale District Council

Damage to wall – The Clerk was asked to contact Spaunton Manor advising job to be done

Cllr Pettiford noted that the annual risk assessment is due to take place – Cllr Bentley agreed to add this to his diary to complete

- c) The Council received the Caretaker Tender document for review at the next meeting. Councillors to email amendments for consideration for the next meeting.
- d) The Council agreed dates for retendering regarding Caretaking services. Responses by 28 May 2018
- e) The Council considered a request by a resident regarding observations to be made in respect of planning applications adjacent to Westside Road.

The Council fully supports this comment and requested that the Clerk forward the letter and comments regarding this to NYMNPA.

The Council also stipulated that for future planning applications this is to be a consistent comment regarding applications for this road.

The Clerk was asked to review the recent planning applications where approval was granted and the decision notice indicated statements regarding Highway usage

- f) The Council reviewed parking conditions in respect of common land (both legislative and via NYCC) and requested that the Clerk ask the Manor of Spaunton to circulate a reminder to the village regarding parking on common land.

9 Consultations, Calendar, Procedures and Training

- a) The Council commented on the paper considered at the Policy & Resources Committee 15 March 2018 noting the current number of electors in the village as 129

The Council noted the consultation and the Clerk was asked to respond on behalf of the Council

- b) The Council finalised the Parish Council Meeting Calendar for 2018/early 19.
- c) The Council agreed to send Clerk to the YLCA training day for GDPR at a cost of £ 45.

10 To consider financial matters

- a) The Council received financial statements in respect of funds held and money movement since the start of the financial year
- b) The Council agreed the payment of cheques according to the list provided

- c) The Council received information regarding the Smaller Council Audit and rules regarding the “new” Annual Return noting that the internal auditor for 1718 is to be Derek Chambers.

- 11 The Council received information from Councillors and Clerk including correspondence received and Southern Area Parish Forum date as 12 April 2018 in the Reading Room Rosedale East. The Clerk was asked to contact Ryedale Folk Museum to receive an update regarding the installation of an AED

- 12 There were no further questions to the Chairman or information from the Chairman

- 13 The date of the next ordinary meeting. 24 April 2018 and the Annual Parish Meeting as 17 May 2018